

**LOCAL WORKFORCE INVESTMENT AREA TEN  
SOUTH CENTRAL TENNESSEE WORKFORCE BOARD  
TENNESSEE CAREER CENTER AT LEWISBURG  
LEWISBURG, TENNESSEE  
JULY 9, 2008  
MINUTES**

A meeting of the South Central Tennessee Workforce Board was held on July 9, 2008 at 11:30 a.m. at the Tennessee Career Center Lewisburg Office, Lewisburg, Tennessee on the Columbia State Community College campus. Members present were as follows:

Tony Beyer	Eddie Cook	Guy Derryberry	Sam Kennedy
Victor Lay	Robby Moore	Pame Moore-Morrow	Pamela Morris
Sam Outlaw	John Rawe	Jim Sloan	Joe Max Williams
Shirley Williams			

Rick Alexander, James Copley, Pattye Fort, William Kirk, John Stephens, and TR Williams submitted proxies.

Guests in attendance were:

Janna Washington	Rick Seaton	Greg Lowe	Ashley Fenwick
Denise Foster	Sandra Poarch	Joe Boyd Liggett	Mike Wiles
Norm Wolstein	John Boutwell	Sarah Campbell	Roma Powis
Nancy Aldridge	Bob Iannacone	Shantay Johnson	Paul Jennings
Sharon Johnson	Ron Beck		

Staff in attendance were:

Jan McKeel	Rick Molder	Brenda Sewell	Elaine Newcomb
Sheryl Jordan	Suzanne Croft	Tia Anderson	Stan Smith
Dean Dickey	Joe Beard	Patricia Lymon	

Tony Beyer, past chairman, conducted the meeting on behalf of Don Reeves, Chairman. Mr. Beyer asked Marshall County Mayor Joe Boyd Liggett to welcome everyone to Marshall County and to offer prayer. Mike Shuler, with Columbia State Community College welcomed everyone to the campus.

Teledyne Electronic Manufacturing Services (EMS) was recognized as the Employer of the Quarter. Mr. John Boutwell, Human Resource and Mr. Norm Wolfstein, Vice President/General Manager, accepted the award. Teledyne EMS is a full service electronic contract manufacturing supplier. Over the past five years, Teledyne received approximately \$60,000 to upgrade the skills of 125 existing employees using Incumbent Worker Training funds.

Marshall County Adult Education was recognized as the Partner of the Quarter. Ms. Sarah Campbell, Supervisor, accepted the award. Through the help of Ms. Campbell, the Marshall County Career Center has awarded \$2,500 in GED Plus incentive funds.

Ashley Fenwick was recognized as the Youth of the Quarter. Ms. Fenwick has made many accomplishments by completing the CNA training, received a Gold standard level in the Career Readiness Certification test, and obtained her GED. She is currently pursuing her CNA state

board license. Ashley's plans are to further advance her credentials within the healthcare field and eventually become a Registered Nurse.

The meeting was called to order at 12:09 p.m.

The ballots for the 2008-2010 elections of officers were distributed. 2008-2010 Officers were as follows:

Don Reeves, Jr. – Chairman  
Joe Max Williams – Vice Chairman  
John Rawe - Parliamentarian  
Patricia Lymon – Recording Secretary

Jan McKeel, Executive Director, gave a brief presentation of "A Review of Growing and Declining Regional Occupations". She also talked about the following themes for upcoming board meetings that will focus on occupations that are in this area and neighboring areas: "Trends in Tourism and Retail Occupations", "Trends in Healthcare and Related Service Occupations", "Trends in Real Estate, Government, and Education Service Occupations", and Trends in Advanced Manufacturing and Logistics Occupations".

The minutes from the April 9, 2008 Workforce Board meeting were approved by consent.

Rick Molder, Director of Program Operations reviewed and discussed the 2008-2009 Youth Contracts. Mr. Molder stated staff and Executive Committee's recommendation to approve the 2008-09 proposed budgets to continue contracting with Giles, Lawrence, and Wayne Counties and to negotiate with Lawrence County to increase enrollment to lower staff cost and increase participant cost. Mr. Molder mentioned about receiving \$75,000.00 from the Department of Education to fund a Jobs for Tennessee Graduates (JTG) program in Perry, Lewis, and Maury counties. The JTG program helps at-risk youth to stay in school and receive their diploma. Discussion followed. Sam Kennedy made the motion to approve the proposed 2008-2009 Youth Contracts with the recommendations. Jim Sloan seconded the motion. The motion was passed.

The special class for dislocated workers for a Perry County practical nursing class was reviewed and discussed. The expected enrollment of this class is 24 slots at a cost of \$7,205.08 per slot. If all of the slots are not filled with dislocated workers, TAA funding would fund those participants. If there are some slots that are not filled by dislocated workers, staff request permission to fund those who are not TAA eligible at the amount up to \$7,205.08. Discussion followed. Mr. Beyer asked for a motion to approve the recommendation in the event some of the slots are not filled by dislocated workers, staff have permission to fund those who are not TAA eligible at the amount up to \$7,205.08. Jim Sloan made the motion to approve the recommendation. John Rawe seconded the motion. The motion was passed.

Suzanne Croft, Director of Fiscal and Administrative Services, reviewed the 2008-09 Budget as approved by the South Central Tennessee Alliance Board of Directors at its May meeting. At the time of the May meeting there was a projected \$642,000 deficit. Since then, we have received verbal approval from the State to provide \$365,082 to assist with the Swisher and TeamLinden layoffs, and we have made the decision to eliminate two administrative staff

positions at a cost of \$118,421 and reduce the computer hardware budget by \$140,000, which brings the budget to a \$18,669.12 deficit.

The following information items were briefly reviewed:

Unemployment Rate Analysis

2008-2009 Workforce Board Meeting Calendar

Dislocated Worker Update

Career Center Highlights

Fiscal Report

Training Update

On the Job Training (OJT) Update

Incumbent Worker Report

Performance Report

Youth Update

The following calendar items were announced:

- August 13, 2008 – Breakfast Brainstorm, Waynesboro, Tennessee
- September 10, 2008 – Breakfast Brainstorm, Hohenwald, Tennessee
- October 8, 2008 – Workforce Board Meeting, Linden, Tennessee

Meeting adjourned at 1:10 p.m.