



South Central Tennessee
Workforce Alliance

South Central Tennessee Workforce Development Board Meeting



Wednesday, April 19, 2017 at 11:30 a.m.

**Workforce Development and Conference Center at Northfield
5000 Northfield Lane
Spring Hill, Tennessee**

**South Central Tennessee Workforce Board Meeting
Workforce Development and Conference Center at Northfield
Spring Hill, Tennessee
April 19, 2017
AGENDA**

Welcome

**Spotlight: Selina Moore, TN Department of Labor and Workforce Development
Mobile Career Coaches Presentation**

I. Call to Order

II. Action Items:

- A. January 25, 2017 Minutes _____ 1-2**
- B. PY 2016 Transitional Local Plan**
- C. Policy 00-03 Youth Stipend/Incentive Payments Revision _____ 3**

III. Information Items:

- A. Board Chair/Chief Local Elected Official Meeting Update**
- B. Director's Update**
 - 1. One Stop Operator/MOU**
 - 2. Election**
 - 3. Youth Work Experience Program**
 - 4. Summer Career Camps**

IV. Calendar Announcements:

- A. Breakfast Brainstorm**
 - Date: May 10, 2017**
 - Location: American Job Center, Centerville, TN**
 - Time: 8:00 a.m.**

- B. Tennessee Reconnect Community Guiding Team Meeting**
 - Date: May 18, 2017**
 - Location: American Job Center - Tullahoma
410 Wilson Avenue (Red Room)
Tullahoma, TN**
 - Time: 10 a.m.**

- C. Breakfast Brainstorm Session**
 - Date: June 14, 2017**
 - Location: American Job Career, Linden TN**
 - Time: 8:00 a.m.**

- D. Workforce Board Meeting**
 - Date: July 19, 2017**
 - Location: Northfield – Spring Hill, TN**
 - Time: 11:30 a.m.**

V. Adjournment

**LOCAL WORKFORCE DEVELOPMENT AREA TEN
SOUTH CENTRAL TENNESSEE WORKFORCE BOARD
WORKFORCE DEVELOPMENT AND CONFERENCE CENTER AT NORTHFIELD
SPRING HILL, TENNESSEE**

January 25, 2017

MINUTES

A meeting of the South Central Tennessee Workforce Board was held on January 25, 2017 at 11:30 a.m. at the Workforce Development and Conference Center at Northfield in Spring Hill, TN. Members present were as follows:

Rick Alexander	Tony Beyer	Keith Durham	Mike Herron
Beth Keaton	Sue MacArthur	Selina Moore	Pame Moore-Morrow
Trent Ogilvie	Gary Parsons	David Richardson	Tony White

Robby Moore, Rena' Purdy, and Dr. Janet Smith submitted proxies.

Guests in attendance were Keith Hamilton, Marshall County Mayor Joe Boyd Liggett, Wayne County Mayor Jim Mangubat, Becky Moon, Kari Murley, Perry County Mayor Terry Richardson, Maury County Sheriff Bucky Rowland, Jamie Sevier, and J.K. Vaughn.

Staff in attendance were:

Jane Akinsanya	Joe Beard	Dwight Fox	Paige Liggett
Patricia Lymon	Jan McKeel	Rick Molder	Marcey Taylor
Stan Smith	Stephen Webb		

Kaci Murley, Director of Engagement and Advocacy for Complete Tennessee, gave a presentation on the Complete Tennessee initiative. Ms. Murley talked about efforts being made in improving areas of education in regards to students not only entering college, but also graduating. Discussion followed. She invited everyone to the State of Higher Education listening tour scheduled for February 1st at the Workforce Development and Conference Center at Northfield.

The Innovation Spotlight focused on the Adult Education/Project Learn jail program. Marcey Taylor, Director of Adult Education Services, and Bucky Rowland, Maury County Sherriff, talked about how the program is progressing in Maury County regarding inmates getting their diplomas. Since 2015, thirty-seven inmates have received their diplomas in Maury County. Ms. Taylor mentioned there are such programs currently offered in the jails in Lawrence, Marshall, and Wayne Counties with others to start soon in Giles, Lewis, Hickman, and Perry Counties.

Keith Durham, Vice-Chairman, welcomed everyone to meeting. The meeting was called to order at 12:32 p.m.

Minutes from the October 19, 2016 meeting were approved as written.

A draft of the Middle TN Regional Plan was presented by Paige Liggett, Communications Coordinator. Discussion followed. Ms. Liggett let the Board know that the full plan is scheduled to go out by January 30th for a 30 day public notice at which they will be given the opportunity for comment. Keith Durham asked for a motion to allow staff to progress to the next step for the regional plan to be presented to the State with the understanding

that minor changes may occur due to the public comment period. Pame Moore-Morrow made the motion. Selina Moore seconded the motion. The motion was passed.

Keith Hamilton, Bridgestone Americas Tire Operations (retired), gave a brief presentation of Pathways to Mechatronics. Mr. Hamilton talked about how Mechatronics program is being taught at the high school and college levels as well as the career opportunities available in the workforce for this type of skill set.

Announcements:

- Breakfast Brainstorm Session February 8, 2017 – Columbia, TN
- Breakfast Brainstorm Session March 8, 2017 – Hohenwald, TN
- Workforce Board Meeting April 19, 2017 – Spring Hill, TN

The meeting adjourned at 1:50 p.m.

TITLE: YOUTH STIPEND/INCENTIVE PAYMENTS

Objective

Research has shown that ~~younger~~ youth and especially at-risk youth, who are engaged in ~~non-paid training work experience/internship~~ activities (Section 681.600), are more likely to stay engaged in programs that help build workplace foundation skills and address their basic skill deficiencies when they are rewarded for skill and competency attainment. The studies have found that financial incentives are among those creating the highest incentive.

Basis

The Workforce Innovation and Opportunity Act (WIOA) Section 681.650 allows stipends/incentive payments for ~~such~~ activities such as ~~classroom training for~~, High school equivalency completion, basic skills completion, or work readiness, provided the provision of an stipend/incentive payment is included in the participant's Individual Service Strategy (ISS). Further, the Act requires that all youth served in WIOA funded programs undergo a comprehensive assessment to identify deficiencies and barriers and determine the most appropriate array of services and activities to address those deficiencies. This comprehensive assessment will be included in all South Central Tennessee Workforce Board's yearlong youth programs.

General Provisions

- ~~• The results of the objective assessment will be used to determine youth who will receive and/or are appropriate for stipend/incentive payments.~~
- Justification for the stipend/incentive payment must be documented in the youth's ISS.
- **Incentives will be given to WIOA eligible youth who complete 320 hours of paid internships or 320 hours of summer work experience.**
- Stipend/Incentive payments will **also** be paid ~~only~~ for non-paid skills training such as work readiness, basic literacy/ **measurable skills gains**, High school equivalency completion, classroom attendance, and classroom occupational skills.
- Payments will be based on a youth's successful completion of daily/weekly/monthly skill goals and/or attainment of an established competency level, and satisfactory attendance in the program.
- ~~• For in-school youth programs, the school's attendance policy will be used to determine satisfactory attendance and for out-of-school youth programs, an attendance policy equivalent to the local schools will be used.~~
- Stipends/wages will ~~not exceed minimum wage~~ **may exceed minimum wage to match comparable entry level wages.**