



SOUTH CENTRAL TENNESSEE WORKFORCE ALLIANCE

PRE-SCHOLARSHIP WORKSHOP INFORMATION

Instructor: Paula Harrison, Job Readiness Facilitator
paula.harrison@sctworkforce.org
931-490-3831 (Leave a voice mail)

Dates: TBA

Times: Morning section: 9:00 a.m. to noon, Monday through Friday
Or Evening section: 5:00 p.m. to 8:45 p.m. Monday through Thursday

Place: TN Career Center – Maury County, Room TBA
Or GM Northfield Building, Room TBA

Description: This workshop prepares students for a post-secondary education learning experience through lectures, in-class activities, homework, and oral presentations.

Competencies: As a result of attending all classes and participating in all class activities students will be able to

1. Download workshop information and other class materials as directed
2. Describe post-secondary faculty's expectations for successful learning
3. Adapt memorization, note-taking, reading, and study strategies to their learning styles
4. Use critical thinking skills in class discussions
5. Develop individual strategies for successful test-taking
6. Plan daily, weekly, monthly, and semester schedules
7. Understand formal writing requirements
8. Identify and set-up a personal study area
9. Give an oral presentation
10. Work in small groups to complete in-class assignments

Attendance and participation: Attendance is mandatory because this course is a prerequisite for the South Central Tennessee Workforce Alliance to fund any training/education. Students are expected to participate in all activities. Please turn off all telephones, pagers, and any devices that make noise. You will be asked to leave class if your device disrupts the learning environment.

Sign-in sheet: Please record your attendance each time you attend class. Note on the sign-in sheet if you were/plan to be absent and the reason. Also note if you were late/left early and the reason.

Bad weather: If you have concerns about traveling due to the weather please keep yourself safe. Notify your instructor before/after missing class.

Assignments: Assignments consist of daily, in-class activities that are completed individually or in small groups, an oral presentation(s), and downloading workshop information. Assignments may be given in lieu of attendance and may include using the Internet.

Supplies: Students are expected to come to class with note-taking paper, a folder or notebook to organize handouts, and pencils/pens.

Textbook: There is no required textbook. Material from this course comes from a variety of sources including

[Becoming A Master Student, twelfth edition.](#)

[Study Skills: A Teaching Programme for Students in Schools and Colleges.](#)

<http://www4.ncsu.edu/unity/lockers/users/f/felder/public>

<http://legacy.owensboro.kctcs.edu/tlc>

<http://www.chaminade.org>

<http://www.lauracandler.com/>

<http://www.cas.lsu.edu>

<http://www.d.umn.edu/kmc/student/loon/acad>

<http://www.coun.uvic.ca/learning/memory/mnemonics.html>

<http://www.bucks.edu/~specpop>

<http://www.ucc.vt.edu/stdyhlp.html>

<http://gwired.gwu.edu/counsel/asc>

<http://frank.mtsu.edu/~studskl/glocks.htm>

<http://ldrc.ca/projects>