

**LOCAL WORKFORCE DEVELOPMENT AREA TEN
SOUTH CENTRAL TENNESSEE WORKFORCE BOARD
WORKFORCE DEVELOPMENT AND CONFERENCE CENTER AT NORTHFIELD
SPRING HILL, TENNESSEE
April 19, 2017
MINUTES**

A meeting of the South Central Tennessee Workforce Board was held on April 19, 2017 at 11:30 a.m. at the Workforce Development and Conference Center at Northfield in Spring Hill, TN. Members present were as follows:

Rick Alexander	Keith Durham	Brent Hinson	Beth Keaton
Sue MacArthur	Robby Moore	Selina Moore	Gary Parsons
David Richardson	Dr. Janet Smith		

Diana Hague, Pame Moore-Morrow, and Rena' Purdy submitted proxies.

Guests in attendance were Lucas Burt, Misty O'Kane, Angie Parks, Georgena Porter-Wilson, and Theresa Raines.

Staff in attendance were:

Jane Akinsanya	Joe Beard	Dwight Fox	Paige Liggett
Patricia Lymon	Jan McKeel	Rick Molder	Wendy Shelton
Marcey Taylor			

Prayer was given at the being of the meeting and introductions of those in attendance was made.

The Innovation Spotlight focused on the Tennessee Department of Labor and Workforce Development Mobile Career Coaches. Selina Moore, Regional Director – Workforce Services Division for Tennessee Department of Labor and Workforce Development, gave a presentation about the resources available through mobile career coaches and that they can be scheduled to come onsite to assist in workforce needs. The Career Coach staff, Misty O'Kane and Theresa Raines, were on hand to provide a tour of the Career Coaches that day.

Robby Moore, Chairman, called the meeting to order at 12 p.m. and the minutes from the January 25, 2017 meeting were approved as written.

Paige Liggett, Communications Coordinator, gave a brief presentation about the LWDA-10 2016 Transitional Local Plan. Ms. Liggett asked for approval of the plan without public comment period completed. Any comments, including board comments, will be shared close of business on May 3, 2017. Mr. Moore asked for a motion for approval. Rick Alexander made the motion. David Richardson seconded the motion. The motion was passed.

Rick Molder, Director of Program Operations, talked about the Youth Stipend/Incentive Payments Policy 00-03 proposed revision. Mr. Molder stated that is policy would be for payment for incentives to encourage WIOA eligible youth to achieve either 320 hours of paid internships or 320 hours of summer work experience. The age group for youth is 16 to 24. Discussion followed. Mr. Moore asked for a motion to approve the revised Youth Stipend/Incentive Payments Policy 00-03. Keith Durham made the motion. Gary Parsons seconded the motion. The motion was passed.

Mr. Moore gave a brief update of the Board Chair/Chief Elected Officials Meeting that he and Joe Boyd Liggett, Marshall County Mayor/CLEO Chairman, had recently attended in Nashville. He

mentioned that topics such as Mobile Lab, duties of the County Mayors and Board, as well as Firewall and Fiscal Agent, Efficiency Ratio, Accountability and Hierarchy.

The following Director's Update was given:

One Stop Operator. Ms. McKeel talked about the One Stop Operator. She reported that the Request for Proposal was out for bid and that two letters of intent to apply have been received. She mentioned that the One Stop Operator would be responsible for handling the daily activities of the centers and will work for the Board. Discussion followed. In addition, Ms. McKeel reported that the Career Centers have completed the American Job Center certification process and we are awaiting the results for the State. There have been meetings with partners regarding the Memorandum of Understanding (MOU) Agreement. The MOU is to be completed by May 3rd deadline.

2017-2019 Election Process. A timeline for the 2017 Nomination of Local Workforce Development Board Officers was distributed. Mr. Moore appointed Beth Keaton, Tony Beyer, David Richardson, Trent Ogilvie, and Pame Moore-Morrow as Nominating Committee. Rick Alexander announced that he would not renew membership on the Board at the end of this term. Keith Durham asked for a motion for have Mr. Alexander as a board member emeritus. Mr. Parsons seconded the motion. The motion was passed.

Youth Work Experience Program. There are 97 out of school youth of which 33 have the 320 hours internship paid work. In addition, we are working with inmates on work internships upon their release. There is a need for an increase in promotional activity to continue to get the word out in the community.

Summer Career Camps. Ms. McKeel briefly talked about the Go Tech Summer Camps. She stated plans are to conduct six Code Camps, three Web Design Camps, two Advanced Manufacturing Camps (sponsored by GM Spring Hill Manufacturing), and one Robotics Camp. Information regarding the camps will be forthcoming.

Dwight Fox, Director of the South Central Tennessee Reconnect Community (SCTRC), gave an update on TN Reconnect. Mr. Fox stated that Hickman, Lewis, and Perry Counties have been added to the number of current counties being served in the South Central Tennessee Reconnect Community and that he is working with Maury and Wayne Counties as well. He is looking at working with manufacturers about being ambassadors.

Announcements:

- Breakfast Brainstorm Session May 10, 2017 – Centerville, TN
- TN Reconnect Community Guiding Team Meeting May 18, 2017 – Tullahoma, TN
- Breakfast Brainstorm Session June 14, 2017 – Linden, TN
- Workforce Board Meeting July 19, 2017 – Spring Hill, TN

The meeting adjourned at 1:14 p.m.